Oakfield Heating Ltd

OIL TANK ENVIRONMENTAL AND FIRE RISK ASSESSMENT

RECORD NUMBER

Work date:

BLANK SAMPLE - NOT AN ISSUED CUSTOMER RECORD

ISSUING BUSINESS	CUSTOMER / INSTALLATION	ENGINEER / JOB DETAILS
Address: Company no.: Telephone: Email: Engineer:	Name: Address: Telephone: Email:	Engineer: Nation: Job reference: Competence:

Competence: Oil registration:

Nation: Job reference:

Linked record:

VISIT DETAILS	
Question	**Recorded answer**
What work does this record cover?	

CLIENT CONTACT	
Question	**Recorded answer**
Is there a separate client or managing agent for this job?	

TANK AND SITE	
Question	**Recorded answer**
Identify the tank, its location and the premises it supplies.	
Which jurisdiction, current requirements and installation date informed your assessment?	
What is the tank installation or replacement date, and how was it established?	
What is the use of the premises? Record whether the tank supplies one dwelling, shared premises or another use.	
What storage capacity is marked on the tank? (litres)	
What primary and secondary containment is currently provided?	
Describe the condition of the tank, fittings, pipework and existing containment.	

POTENTIAL POLLUTION ROUTES	
Question	**Recorded answer**
Identify nearby controlled or surface waters and record the distance to the nearest receptor.	

ISSUED BY / ENGINEER	RECEIVED BY / CUSTOMER
Print name: Signature:	Print name: Signature:

Receipt acknowledgement: Author acknowledgement:

Record of work and checks entered by the issuing engineer. Complete required manufacturer / scheme documents separately.

Oakfield Heating Ltd

OIL TANK ENVIRONMENTAL AND FIRE RISK ASSESSMENT - CONTINUED

RECORD NUMBER

Work date:

BLANK SAMPLE - NOT AN ISSUED CUSTOMER RECORD

POTENTIAL POLLUTION ROUTES - CONTINUED

Question	Recorded answer
Which drains, covers or drainage paths could receive spilt oil?	
Identify nearby wells, boreholes or springs and record the measured or verified distance.	
Could oil cross hardstanding or other surfaces to reach water? Describe the route.	
Can the delivery operator see the tank vent from the fill position? Record any obstruction.	
Which groundwater protection designation, if any, did you verify? Give the source.	
What other environmental hazards or site-specific observations affect this installation?	
What secondary containment is needed on the evidence, and what is the basis for your decision?	

EXPOSURE AND RESTRAINT

Question	Recorded answer
How do flood exposure and wind loading affect tank stability at this site?	
Record the existing anchorage and your decision about additional restraint.	

SEPARATION AND FIRE EXPOSURE

Question	Recorded answer
What is the separation to the nearest building or structure, and what fire resistance is documented?	
What is the distance to the relevant boundary and what protection exists there?	
What clearance was measured to the eaves, and what protection was identified?	
What separation was recorded to a door, window or other building opening?	
What is the separation to the nearest flue outlet?	
Record the support/base condition and its smallest projection beyond the tank on each side.	
What fire protection measures or further investigation does your assessment call for?	
Record the source of the site measurements, any inaccessible areas and the advice given.	

ISSUED BY / ENGINEER	RECEIVED BY / CUSTOMER
Print name: Signature:	Print name: Signature:

Receipt acknowledgement: Author acknowledgement:

Oakfield Heating Ltd

RECORD NUMBER

OIL TANK ENVIRONMENTAL AND FIRE RISK ASSESSMENT - CONTINUED

Work date:

BLANK SAMPLE - NOT AN ISSUED CUSTOMER RECORD

COMPLETION	
Question	**Recorded answer**
What defects or limitations were identified?	
What action was taken or remains outstanding?	
What is your recorded work outcome?	
Who is the engineer completing this record?	
How was receipt of the record acknowledged?	
Who received the record?	

ISSUED BY / ENGINEER	RECEIVED BY / CUSTOMER
Print name: Signature:	Print name: Signature:

Receipt acknowledgement: Author acknowledgement: